

Book	Policy Manual
Section	000 Local Board Procedures
Title	Policy Manual Access
Code	007
Status	From PSBA

Authority

The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for district administrators and employees, students, parents/guardians, residents and community members.[\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board Policy Manual shall be published and maintained on the district's publicly accessible website.

The Board Policy Manual shall be considered a public record. A copy of the Policy Manual shall be **available** in the administration office **during regular office hours**.[\[4\]](#)[\[5\]](#)

Delegation of Responsibility

The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff who are affected by them and shall provide easy accessibility to **an** up-to-date **Policy Manual**.

The Superintendent or designee shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain a current **and compliant** Board Policy Manual.[\[3\]](#)

Legal [1. 24 P.S. 407](#)
 [2. 24 P.S. 510](#)
 3. Pol. 003
 [4. 65 P.S. 67.701](#)
 5. Pol. 801
 [24 P.S. 510.2](#)